

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: Thursday, November 6, 2025 @ 8:50 a.m.**

The Board of Managers of the Two Rivers Watershed District held their regular meeting beginning at 8:50 a.m. on Thursday, November 6, 2025. The meeting was held in the Middle Meeting Room of the Kennedy Cafe located at 518 Atlantic Ave, Kenedy, MN.

Managers present included President Rick Sikorski, Vice President Roger Anderson, Secretary Daryl Klegstad, Treasurer Gerald Olsonawski, Bruce Anderson, and Mark Langehaug. Manager Scott Klein was absent.

Others present included District Administrator Dan Money, District Technician Tyler Coffield, Attorney Jeff Hane (Brink Lawyers), Engineer Jake Huwe (HDR Engineering), Engineer Tony Nordby (HEI Engineering), Rob Sip (Red River Watershed Management Board), Bruce Mortenson, Carey Mortenson, and Shaun Beauclaire.

The meeting was called to order by President Sikorski. Sikorski then called for any additions or corrections to the proposed meeting agenda, which was then approved upon a **motion** by B Anderson, **second** by Olsonawski and **unanimous vote** of the Managers. The regular meeting minutes from October 2, 2025, were reviewed and approved upon a **motion** by R Anderson, **second** by Langehaug, and **unanimous vote**.

Treasurer's Report:

Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 10598 through 10619 and electronic funds transfers to PERA, MN Dept. of Revenue, Electronic Federal Tax Payment System, and MN State Retirement System as reported and contained within the report.

The treasurer's report was then approved upon a **motion** by Langehaug, a **second** by Klegstad, and a **unanimous vote** by the Board.

Recreational Land Lease

Bruce and Carey Mortenson made a request to the Board to renew their current recreational land lease consisting of 320 acres located in sections 16 and 21 of Klondike Township, Kittson County, MN, and to add additional land consisting of 406 acres in sections 27 and 35 of Klondike Township, Kittson County, MN. Upon a **motion** by R Anderson, **second** by Langehaug, and **unanimous vote** of the Board, it was approved to renew the lease for 320 acres of land they are currently renting for a six year term at \$8 per acre for three years and \$10 per acre for the next three years. The 406 acres in section 27 and 35 of Klondike Township will be added for a term of three years at \$8 per acre. If the land is to be sold, Mortensons will be given the opportunity to purchase the land. For sections 27 and 35, the access from the south is possibly a private road and access from the north is limited by lateral 1 of State Ditch 95. The TRWD does not make any guarantee of access to this site.

Permits:

The Board acted on the following permits. The review and comments of the Permit Review Group (PRG) were carefully considered and taken into consideration. Any comments provided

by members of the PRG, road authorities, or affected landowners have been recorded and filed with the permit documentation in the District office. Conditions, if any, are listed on the permit sent to the individual.

<u>App. #</u>	<u>Applicant</u>	<u>Location</u>	<u>Purpose</u>	<u>Action</u>
Permit #1909	Shaun Beauclaire	1, 12, 36 East Park & Lind	Ag Drainage	Tabled
<p>Shaun Beauclaire requested that the TRWD re-issue or extend the timeline for the permit so that the work can be completed by the end of 2025. The original permit was issued in a different name; the land has since been transferred to a new owner. Beauclaire requested to complete the work as was permitted. The matter was tabled. Beauclaire will supply an application signed by the landowner and a signed statement from Lind Township. The permit review group will review the application once documentation is submitted.</p>				
2025-16	B. Berg	Hereim 10	crossing SD 91	Denied
<p>Motion by Langehaug, seconded by Klegstad, to deny the application because the applicant has not submitted the required information within six months.</p>				
2025-26	DJB Farms, LLP	Sinnot 5	crossing w/ box clvrt	Withdrawn
<p>The permit application has been withdrawn by the applicant.</p>				
2025-31	AJ Lundeen	Skane 22	field crossing 2/48"	Approved*
<p>Applicant applied for one 48" culvert. The permit review committee recommended one 30" culvert to match the downstream culvert. Motion by Olsonawski, seconded by B Anderson to approve a 30" culvert.</p>				
2025-35	M. Gunnarson	Davis 12	culvert & diking	Denied
<p>Discussion was held regarding the permit, which was deemed to be unfeasible due to hydrology. The permit was denied upon a motion by Olsonawski and seconded by Langehaug. The applicant is encouraged to reapply with a different plan. Findings: Upon a cursory review of the hydrology performed by the District engineer, the project as described is likely to continue to erode and is likely to fail.</p>				
2025-36	M. Jorgenson	Poppleton 15	tile drainage	Tabled
<p>District Technician Coffield will organize a meeting with the applicant. There are concerns with the ability to shut off the system if flooding is occurring downstream.</p>				
2025-37	R. Schwenzfeier	Hampden 2	grade stabilization-rock drop and grassed waterway	Approved
<p>If the rock structure is in KCD22 right of way, the applicant will need to get permission from the drainage authority. The permit was approved upon a motion by Langehaug and seconded by Olsonawski. Cost share of \$4,785.27 was approved upon a motion by Langehaug and seconded by Klegstad. This is through Kittson SWCD and TRWD cost share program for erosion control. KSWCD pays 75%, TRWD pays 12.5%, and the landowner pays 12.5%.</p>				
2025-38	C. Jerome	Poppleton 7	driveway/culvert 24"	Approved by office staff

Langehaug left the meeting at 10:45 a.m.

Red River Watershed Management Board (RRWMB):

Rob Sip discussed RRWMB projects and programs including the 2026 budget, project funding, water quality funding, Red River Basin Commission, stream flow gauging, river watch, Red River Retention Authority, legislative initiatives, and regional and statewide issues regarding drainage and project funding. He handed out information and general discussion about the RRWMB was held.

Administrator's Report:

Beaver Bounty

Administrator Money discussed beaver bounty bills that were received from Jim Muckenhirn for Springbrook #10. The bills were submitted after the fact. The Board ruled they will not pay the bills since Muckenhirn didn't follow TRWD policy.

Minnesota Watersheds Conference

The annual Minnesota Watersheds Conference will be held in Nisswa, MN, at the Grand View Lodge on December 2-5, 2025. The Board authorized Money, Coffield, and 1-2 board members to attend. Olsonawski is the delegate. Money will reserve rooms, and it was noted that anyone attending must register by the mid-November deadline.

Board Meeting Change

Due to staff and board members attending the Minnesota Watersheds Conference in December, the December Board Meeting will be rescheduled from Thursday, December 4, to Tuesday, December 9, 2025, at 8:00 a.m. in the District office in Hallock, MN.

Red River Basin Commission (RRBC)

The RRBC is holding their annual conference in Winnipeg on January 13-15, 2026. The RRBC has asked Administrator Money to be a panelist for one of the sessions. The Board authorized Money to attend the conference and participate in a panel discussion about watersheds in the Red River Basin.

Personnel Committee

Annual employee and wage reviews will be held on Monday, November 24, 2025, at 3:30 p.m. The committee will also review the Paid Family Medical Leave law and make recommendations to the Board at the December board meeting.

Wetland Monitoring Equipment

Upon a **motion** by Olsonawski, **second** by B Anderson, and **unanimous vote**, it was approved to spend up to \$6,000 for equipment required to monitor wetlands at the Klondike Clean Water Retention Project.

Horseshoe Lake

Engineer Huwe provided an update about the construction progress. One cement pour was done on November 5, the second pour will be completed on November 7, and the third and final pour is scheduled to be completed the following week. The cement needs to cure for one week, and then gates can be attached and walkways can be installed. The dike/backfill will be

completed next week and compacted. Discussion was held regarding seeding, inspections, and remaining work. Terms of the contract, including liquidated damages, were discussed as the contractor is well beyond the 10/31/25 completion date.

Klondike Clean Water Retention Project #11 (KCWRP)

Quotes were received from two contractors for the Wetland Mitigation Site Restoration Project. Both quotes were over 30% more than the engineer's estimate. Administrator Money and HEI Engineering recommended getting new quotes with a deadline of fall 2026 for project completion, noting that conditions were very wet this year.

Upon a **motion** by Olsonawski, **second** by R Anderson,, and **unanimous vote**, it was approved to not accept either quote, and Administrator Money and Engineer Nordby were directed to repackage and advertise for quotes in 2026 with a project completion deadline of fall 2026.

Engineer Huwe reported on the dam safety permit application. The DNR is currently reviewing our application with particular attention to where the dike will be on top of peat soil. All the required information has been submitted to the DNR, and the 30 day comment period is over. The TRWD anticipates a permit will be forthcoming by the end of the year.


Kittson County Ditch #7 (KCD7)

Discussion was held regarding the bond for KCD7 which will need to be collected from the petitioners. Money will review the amount and present the information at the December Board Meeting. The Board will review the expenses and determine if any of them can be useful in the maintenance of the current ditch, and, therefore, be deducted from the bond amount.

With no other matters to come before the Board of Managers, the meeting was adjourned at 12:30 p.m.

Attest:


Daryl Klegstad, Secretary


Rick Sikorski, President